

Mac DJ's Entertainment

Wedding Guide

Function Day: _____

Date: _____

Meeting date/time: _____

Invoice No.: _____

Bride: _____

Groom: _____

Phone Numbers: _____

Email: _____

Venue: _____

Venue
Address: _____

Distance: _____

Venue Phone: _____

Contact Person: _____

Setup Time: _____

Start Time/Finish Time: _____

Start of evening: Introduce yourself and welcome guests.

Entrance Song: _____

Wedding party introduction (in entrance order):

Flower Girl

Page Boy

Bridesmaids

Groomsmen

Matron / Maid of Honour

Best man

Bride & Groom

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Bride's Parents: _____

Groom's Parents: _____

Directly after entrance invite guests to be seated. Inform them of the order of the evening, etc: entrée, main meal, speeches, dessert, cutting of the cake, bridal waltz and then dancing. Point out the location of toilets, bar and any other relevant information.

Speeches (normally conducted after main meal, before dessert, check with function co-ordinator): Remind everyone to fill their glasses ready for toasts.

Name	Relationship
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Cutting Cake Song: _____

Cake for dessert? "Y / N

Cutting of the cake: After dessert invite the bride and groom to cut the cake. Invite people to come forward and feel free to take pictures (cut cake after speeches if serving cake for dessert).

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Bridal waltz:

Directly following the cake cutting the DJ can introduce the bridal waltz if so desired

Invite Bride and Groom to the dance floor for first dance as husband and wife

Invite the rest of the bridal party to join shortly after

Invite Parents of the bride and groom (a couple of minutes into 1st song)

Invite family and friends to join in & encourage participation

Bridal Waltz

1: _____

Bride & Groom Only?: Y / N

Time before announcing bridal party: _____

Bridal Waltz

2: _____

Bridal Waltz

3: _____

Music Style _____

Favourite Artists/Songs: _____

Group Songs _____

Level of Interaction _____

Please do not play: _____

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Final formalities: At the conclusion of the evening, if desired by bride & groom the DJ will invite single men for the garter throw, single ladies for the bouquet and finish with a thank you circle.

Bouquet Y / N _____ Garter Song Y / N _____

Thankyou Circle Y / N _____ Leaving Song _____

Bring Requests? Y / N _____
_____ SMS confirmation day before Y / N

Happy Snaps Y / N

Authority to use snaps on website Y / N

Signature(s) _____

What is most important about your entertainment on the day? _____

Other Notes: _____
